

ATTACHMENT L-4

NEW YORK CITY HOUSING DEVELOPMENT CORPORATION
TENANT INCOME AND FAMILY SIZE CERTIFICATION

IMPORTANT: The owner must execute this certification prior to initial occupancy. The original must be retained in the Owner's files and a copy sent to HDC. Follow the Tenant Income Certification Instructions ("Instructions") in order to complete Items 1 through 26.

PART I - GENERAL INFORMATION

1. Date:	2. Project Name:	3. Apartment Number:	4. Log Number:	5. Number of Bedrooms:	6. Rent: \$:
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PART II - HOUSEHOLD COMPOSITION

7. Family Member No.	8a. Last Name of Family Member	8b. First Name	M.I.	9. Relationship to Head of Household	10. Sex	11. Date of Birth			12. Age	13. Social Security Number										14. Place of Birth	15. Family Member Occupation					
						MM	DD	YY																		
Head																										
2																										
3																										
4																										
5																										
6																										
7																										
8																										
9																										

16a. Number of Family Members:	16b. Number of Foster Children & Live-in Attendants:	17. Number of Dependents:
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PART III A- NET FAMILY ASSETS AND INCOME (contd.)			
(Read Instructions before completing this chart)			
18a. Type of Assets	18b. C or I	18c. Cash Value of Assets	18d. Actual Yearly Income from Assets
TOTALS:		\$	\$

If the "Total" in Column 18c exceeds \$5,000, complete Item 19, Otherwise, enter "N.A" in Item 19 AND GO TO Item 20	19. IMPUTED INCOME FROM ASSETS: Enter the HUD approved Passbook Rate here (_____ %) and multiply the "Total" in item 18c by that rate =
	\$

PART III B - INCOME (USE ANNUAL AMOUNTS)				
(Read Instructions before completing this chart)				
20. (same as item 5) Family Member No.	20a. Employment or Business	20b. Social Security, Pension, etc.	20c. Public Assistance	20d. Other Income
21. TOTALS:	\$	\$	\$	\$

22. Income from all sources except Assets (Add all amounts on Line 21 above)	23. Income from Assets (Enter the Greater of Item 19 or Total in Item 18d)	24. ANNUAL INCOME (Item 22 plus Item 23)
\$	\$	\$

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PART IV - STUDENT STATUS

25a.
Will any of the persons over age 18 listed in Part II of this Form be, or have they been, full-time students during five calendar months of this calendar year at an educational institution (other than a correspondence school) with regular faculty and students?

(Check One) YES NO

25b.
Is any such person (other than non resident aliens) married and eligible to file a joint federal income tax return?

(Check One) YES NO

I/We, being duly sworn, (1) certify that the information in this Form is true and complete to the best of my/our knowledge and belief; (2) understand and agree that all of the above information is being relied upon by the Owner in order to determine my/our eligibility as a tenant in the above mentioned project and that any false, misleading or incomplete information in this Form shall be grounds for termination of any lease to be entered into with the Owner; and (3) consent to disclosure of all of the above information to the New York City Housing Development Corporation.

Sworn to and signed before me this _____ day
of _____, 20_____

Head of Household (Type or Print Name)

Other Household Member

Other Household Member

Notary Public

Spouse (Type or Print Name)

Other Household Member

Other Household Member

(TO BE COMPLETED BY THE OWNER)

26. I certify that the applicant's annual household income entered in Item 24 does not exceed the lesser of the program maximum income level as detailed in the HDC Regulatory Agreement.

I certify that (1) this Tenant's eligibility has been computed in accordance with the Instructions and the HDC Regulatory Agreement and that all required verifications were obtained pursuant to the Instructions and (2) the answer to Item 25 is true and correct and to the best of my knowledge, information and belief.

Name of Owner of Project

By:

Name: _____

Title: _____